Accommodation Services

Conference Delegates

Accommodation RESERVATION FORM

25 NOVEMBER – 28 NOVember 2014

international INDIGENOUS DEVELOPMENT

RESEARCH conference

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*Please complete and email to: summerstays@clv.co.nz or fax to: +64 9 923 9195*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Personal details: | Surname: |  | | First Name: |  | | Title: |  |
| Mobile / Phone: |  | | Email: | |  | | | |
| Company/  Organisation: |  | | | Postal  Address: |  | | | |
| Date of arrival:  (Check-in from 2.00pm) | |  | | Estimated time of arrival:  (arrivals after 7:00 pm by special arrangement only) | |  | | |
| Date of departure:  (Check out time 10:00 am. Late check out by arrangement only) | |  | | Number of nights: | |  | | |
| Special dietary requirements: | | | | | | | | |

**ACCOMMODATION**

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| **University Hall,** 30 Whitaker Place, Auckland  **Map:** http://www.accommodation.auckland.ac.nz/uoa/home/ac-accommodation/ac-map-of-residences | Single  🗹 | $70 per night  Bed & breakfast only |

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| 🞏 Credit card details provided below | 🞏 Please invoice me for accommodation |

**CREDIT CARD AUTHORISATION**

I hereby authorise Accommodation Services to hold my credit card details in case of:

* Incurment of cancellation charge
* Miscellaneous charges e.g. lost keys or room damages
* Final room settlement

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| --- | --- | --- | --- | --- |
| Name on card |  | | | |
| Card number |  | | Three-digit security number on back of card |  |
| Expiry date | /20 | Cardholder signature |  | |

**CONDITIONS OF RESERVATION**

* *Pre-booking is essential.*
* *A charge in the amount of 30% of the total booking will be forfeited for cancellations later than 1 week before arrival.*
* *Linen and towel provided. Bathroom toiletries are not provided.*
* *There is a $100 replacement charge for each lost key and a $20 replacement charge for each lost swipe tag.*
* *Smoking is not permitted in or outside the Hall environment.*